

**NYU Langone Health
Department of Psychiatry**

The **Community Health Representative** will be responsible for the engagement of participants in a community-based intervention, the *Integrated Harm Reduction Intervention*, designed to increase initiation and engagement in harm reduction practices in Black and Latinx communities in the Bronx, NYC. They will be responsible for providing participant and program support using self-recovery experiences as a part of the service delivery. The Community Health Representative will have long-term trusting relationships with the community, enhancing recruitment efforts. The Community Health Representative must be bilingual (English/Spanish).

Job Posting Range: \$48,274.10 - \$53,000.00

Responsibilities

Community Outreach & Recruitment

- Participate in outdoor community outreach and recruitment efforts with partner community harm reduction organization (St Ann's Corner of Harm Reduction).
- Share information about the research study to community members during in-person outreach or recruitment events including, at tabling events.

Referrals to Community Resources

- Facilitate participant referrals to appropriate mental health, legal, and housing community partners.
- Document referral progress, outline next steps, and follow up with participants regularly to ensure successful connection to appropriate services.
- Assist participants in securing transportation to access the in-person intervention.

Research Support

- Administer assessments to participants and ensure assessments are conducted accurately and in accordance with established procedures.
- Offer assistance and technical support to address any difficulties participants may encounter while watching modules and completing assessments on tablets.
- Maintain detailed logs of all interactions with participants, including phone calls and outreach attempts.
- Strictly adhere to data privacy and confidentiality protocols.
- Handle all participant information securely and in compliance with relevant regulations.
- Promptly document and report any reportable new information to research staff in a timely and accurate manner, following the established procedures to prioritize participant safety.
- Remain updated on program content, assessment techniques, technology, and training to provide effective research support.

Participant Support & Rapport Building

- Maintain open and empathetic communication to ensure participants feel comfortable seeking assistance and guidance.
- Establish a strong rapport with participants to foster a supportive and trusting relationship.
- Assist participants in understanding study materials by sharing lived experience testimonies.
- Follow up with participants in a timely manner.

Team Collaboration

- Maintain open, transparent, and timely communication with the Principal Investigator, research staff, community harm reduction organization (St Ann's Corner of Harm Reduction), community partners, and community advisory board.
- Actively engage in collaborative efforts with community harm reduction organization (St

Ann's Corner of Harm Reduction), seeking guidance and insights from the organization to enhance participant support.

- Share participant feedback with the research team for continuous improvement.
- Assist in the development of peer support aspects of the intervention.

Qualifications

- Bilingual proficiency in English and Spanish.
- High School Diploma and minimum of 1-year related experience or the equivalent combination of education and experience.
- Basic computer skills and knowledge of Microsoft Office Suite.
- Effective oral, written communication, and interpersonal skills.
- Detailed oriented, ability to multi-task and shift from one task to another, demonstrated flexibility and the ability and willingness to learn new skills.
- Ability to work collaboratively and independently.
- 5 years of volunteer or work experience in mental health or health field with knowledge of health care resources, community-based programs and the NYC transportation system preferred.
- Demonstrated experience working with racially and ethnically diverse populations and/or with other underserved populations, including people who use drugs and individuals with a history of incarceration, people who are houseless, and people with mental health and trauma experiences preferred.
- Ability to use first-hand lived experience in mental health and substance use challenges, preferred.
- Ability to work in an outdoor setting, and during inclement weather throughout the year preferred.
- Recovery Support Specialist Certification; Recovery Coaching Training; Intentional Peer Support Training or other Peer Trainings preferred.